

REQUEST FOR QUALIFICATIONS

Sutter Butte Flood Control Agency's Feather River West Levee Rehabilitation Early Implementation Project

You are invited to submit a Statement of Qualifications and other materials, in accordance with the outline below, to be considered for selection to provide the Sutter Butte Flood Control Agency with right of way acquisition services for the Feather River West Levee Rehabilitation Early Implementation Project.

A. Categories of Services

The Sutter Butte Flood Control Agency (SBFCA) is seeking a consultant team to provide right of way acquisition services necessary to support implementation of the Feather River West Levee Rehabilitation Early Implementation Project (FRWL EIP). It is anticipated that a single consultant right of way acquisition team will be selected encompassing all the required disciplines. The consultant for Right of Way Appraisal and Acquisition Services shall assist SBFCA in obtaining all the right of way, including fee acquisition, permanent easements and temporary easements, required to construct, operate and maintain the Project improvements. Appraisal and acquisition services shall follow DWR, Corps of Engineers and Caltrans methodologies.

B. Consultant Services Provided by SBFCA

SBFCA has or will contract with previously selected consultants for:

1. Program Management Services
2. Hydraulic modeling of the Feather River
3. Environmental Compliance and Regulatory Permitting
4. Assessment District formation
5. General Counsel
6. Public Outreach
7. Independent Technical Review
8. Civil, Surveying, & Geotechnical Engineering
9. Construction Management services

C. Background

SBFCA is seeking to implement an Early Implementation Project to rehabilitate, restore, and as necessary improve approximately 44 miles of the west levee of the Feather River from the confluence of the Feather River and the Sutter Bypass to the Thermalito Afterbay, through Sutter and Butte counties. The goal of the Project is to rehabilitate sections of the levee so that these sections can be certified as meeting FEMA standards for providing protection against the 100-Year flood event and also meet the new State standard of 200-Year flood protection.

The Project is in preliminary stages of design development and is estimated to cost \$250M. The Project will primarily focus on eliminating levee underseepage issues by constructing a combination

of seepage cutoff walls and/or levee seepage berms along the levee system. Construction is anticipated to begin in 2012 and take two and a half years to complete.

A Preliminary Problem Identification and Conceptual Analysis Report has been completed by Kleinfelder Inc., and a 10% preliminary design and cost estimate have been prepared by Peterson Brustad Inc. (PBI) for the northern 24 miles of the project. These documents are available for review on the SBFCA website at www.sutterbutteflood.org.

SBFCA has recently selected a civil design consultant to complete Task Order 1 of the final design. Task Order 1 will include additional geotechnical investigations, project surveys, project identification, and identification of proposed right-of-way requirements. Task Order 1 is scheduled to begin in July of 2010 and go through June of 2011. Subsequent Task Orders will include the development of final design documents for the construction of the levee improvements.

In addition, the Project may also include ecosystem restoration elements associated with tailings, borrow site(s), recreation sites, and/or setback levee elements.

D. Selection Committee

SBFCA will establish a Selection Committee to review the Statement of Qualification (SOQ) submittals received, and to develop a shortlist of three to five consultant teams to be invited to an interview with the Selection Committee.

Depending on the number and/or quality of the SOQ submittals, SBFCA reserves the right to skip the Interview process and select a consultant team based upon the SOQ submittals received or decide that none of the submittals are acceptable.

E. Work to be Completed

The Consultant Team will be required to provide appraisal and acquisition services including:

1. Inspect the project area with staff to understand the visual impact of the Project.
2. Provide SBFCA with a list of preliminary title reports needed for the Project.
3. Review existing easements, permits and any other title exceptions that impact the acquisition of the property needed for the Project.
4. Review legal descriptions and plats for all properties.
5. Negotiate with the property owners and tenants for rights of entry to conduct geotechnical evaluations.
6. Consult with Project design and planning staff and legal counsel to identify potentially significant Project impacts on property values, business operations, and residents, and potential mitigations of such impacts.
7. Contract for independent appraisals (SBFCA reserves the right to contract for independent appraisals separately).
8. Prepare all offer letters and summary statements in accordance with state and/or federal regulations and approval of legal counsel.
9. Negotiate with the property owners and tenants for the acquisitions.

10. Maintain a property register and a written summary of the status of the acquisition for each parcel.
11. Process the acquisition documents through escrow and transmit the executed and accepted documents to the appropriate parties (i.e., property owner and SBFCA).
12. Attend Project meetings and/or Project conference calls as required.
13. Provide other required appraisal or acquisition related services.
14. Provide relocation assistance services as required.
15. Subcontract for additional services that may be requested.
16. Maintain a diary of all pertinent information and contacts concerning the Project parcels.

F. Consultant Selection Schedule

1.	Issue Request for Qualifications	July 23, 2010
2.	SOQ Submittal Deadline	August 11, 2010
3.	Develop Short List of Consultant Teams	August 18, 2010
4.	Interview Short-Listed Consultants	August 25, 2010
5.	Select Consultant	August 25, 2010
6.	Finalize Contract Negotiations	September 1, 2010
7.	SBFCA Board Approval of Contract	September 8, 2010

G. Statement of Qualifications

Teams who are interested in providing the consultant services described above are to submit a Statement of Qualifications (SOQ) **not exceeding 20 pages in length** (not including cover letter, table of contents, or fly sheets) that includes the following:

1. Identification of prime and subconsultants: Include key personnel (those who will provide the majority of the labor hours) and lead persons to be assigned to the Project. Please be very specific about education and background of the key staff as well as current and past participation directly with the primary applicant. Short resumes of key participants must be included. (5 page maximum)
2. A written description of projects recently completed. Be specific regarding projects that are the same or similar in nature to what is described in this Request for Qualifications (RFQ). Please cross reference key team members to the listed projects. (5 page maximum)
3. Provide at least 3 references and contact information.
4. Demonstration of knowledge of Federal, State and local laws, rules, regulations, ordinances, etc., specific to related projects. (2 page maximum)
5. Conceptual approach and schedule for services requested. (5 page maximum)
6. Present workload and staff availability. (2 page maximum)
7. Provide the hourly rates for all personnel
8. List any potential conflicts of interest and a strategy for negating them. See Attachment A for more specific information on potential conflict of interests. (1 page maximum)

Questions may be directed to Dave Peterson, SBFCA's Agency Engineer, via email at dpeterson@pbieng.com.

H. Selection Criteria

Applicants shall submit 10 bound copies of their SOQ, one unbound copy, and one electronic pdf copy on CD. The SBFCA Selection Committee will evaluate all submitted SOQs in accordance with the criteria stated below. The Selection Committee will decide which applicants will be short listed and invited to attend an interview. The Selection Committee may also elect to select a consultant team based upon the SOQ submittals or may decide that none of the submittals are acceptable. Evaluation and selection criteria may include the following:

1. Consultant Team's qualifications and experience on similar projects.
2. Qualifications and experience of the project manager and key personnel.
3. Consultant Team's Project understanding and conceptual approach.
4. Consultant Team's present workload, staff availability and committed degree of participation of key personnel.
5. Consultant Team's ability to meet established Project schedule.
6. References for prime and key subconsultants.
7. Consultant Team's ability to negate any identified conflicts of interest.
8. Hourly rates.

I. Submittal Deadline

Applicants who are interested in providing the services for this project are required to submit a Statement of Qualifications no later than 2:00 pm on August 11, 2010. All SOQs and materials submitted in response to this RFQ will become the property of SBFCA and will not be returned. Please submit the SOQ to:

David Peterson
SBFCA Agency Engineer
Peterson Brustad Inc.
1180 Iron Point Road, Suite 260
Folsom, CA 95630

Receipt in the above office must be by the deadline stated regardless of postmark.

J. Evaluation Process

Each submittal will be reviewed for completeness of documentation. The submittals will be evaluated and scored by the Selection Committee based on the selection criteria.

ATTACHMENT A – ADDITIONAL CONFLICT OF INTEREST INFORMATION

A potential conflict of interest is defined as the past retention (within 3 years) and/or current retention of any member of the team by (i) any agency that will be providing permitting, funding, or oversight for this project (e.g., Corps, DWR, CVFPB, F&G, F&WS, etc), or (ii) any member agency of SBFCA. The existence of a conflict of interest does not preclude a team member from working on the project; rather, the team must demonstrate the ability to negate the conflict of interest by demonstrating that the conflict is only theoretical (i.e., that there really is not an actual conflict) or by demonstrating that despite the existence of the conflict, the work to be performed by SBFCA will not be impacted.

An example of situation which is a conflict of interest, and for which the team should provide additional information includes:

1. A firm which itself or through its principals or subconsultants, has a financial interest in property adjacent to the proposed project that may be identified for right-of-way acquisition.